



Knights of Columbus

Washington State Council

February 12, 2022

Subject: CERTIFICATE OF ELECTION FOR DELEGATES TO ANNUAL MEETING

Worthy Grand Knights and Financial Secretaries,

The 2021/2022 Annual Meeting of the Washington State Council will be a Virtual State Convention. Each council must file a Certificate of Election. Whether the Annual Meeting is held in-person or virtually, it is **your duty** as Grand Knight to attend the Annual Meeting to celebrate your council's success, elect State Officers, review recommended council resolutions and conduct the business of the State Council.

The Annual Meeting is scheduled this year during the weekend of May 13-15, 2022. The Annual meeting will be conducted over the course of one day for approximately two to three hours. We are planning to conduct the meeting on Saturday, May 14, 2022. Confirmation of the date, time and other meeting details will be communicated when appropriate. You can attend the meeting at a location of your choosing, but please select a location that gives you optimal internet service to participate virtually. Please make your plans to attend now by returning the completed *Certificate of Election* form and securing a good location with a reliable internet source.

Please read this letter, complete the Certificate of Election form, affix the Council Seal, and return the Certificate of Election to the State Secretary so that we are all properly prepared for the upcoming Annual Meeting.

In accordance with the *Washington State Council Bylaws, Article IV - Credentials, Section I*, as noted below, I enclose the *Certificate of Election* Form and reference the election of delegates and alternates for your respective council.

WSC Bylaws, ARTICLE IV, CREDENTIALS

SECTION 1: *The State Secretary shall furnish a Certificate of Election to the Financial Secretary of each subordinate council at least two months prior to the annual meeting of the State Council.*

SECTION 2: *The Financial Secretary of each council in good standing shall prepare and certify a Certificate of Election, signed by the Grand Knight and said Secretary under seal, for the delegates and alternates, and forward it to the State Secretary at least 30 days before the Annual Meeting of the State Council.*

SECTION 3: *The State Secretary shall prepare a temporary roll of all delegates and alternates on the Certificate of Election received as provided in Section 2 of Article IV; said roll shall be the roll of the State Council until the report of the committee on credentials shall have been acted upon.*

SECTION 4: *Subordinate councils that stand suspended on the books of the Supreme Council or have not made payment of the state per capita assessment shall not be entitled to representation in said State Council until all such assessments have been paid.*



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Please take prompt action in holding your elections and completing the *Certificate of Election* form for your elected delegates in the coming weeks. The delegates and alternates are to be elected as follows:

First Delegate – Grand Knight – The First Delegate shall be the Grand Knight.

Second Delegate – Past Grand Knight – The Second Delegate shall have served one term as a Grand Knight, except for new councils or councils having no living Past Grand Knight. (The delegate can also be a member of your council who was a PGK of another council).

First Alternate – The First Alternate shall be a Third Degree Member. (*Article III Meetings, Section 4 states: All Meetings of the State Council shall be in the third section.*)

Second Alternate – The Second Alternate shall also be a Third Degree Member.

For newly formed councils - if you have questions or issues with the above criteria for delegates and alternates, please call me and we can discuss special arrangements for new councils.

The *Certificate of Election* form will be required for your Council delegates to be seated/to participate at the Annual Meeting. Please ensure your delegates and alternates plan to attend and have reliable internet connectivity for the virtual meeting.

After your elections, please complete the *Certificate of Election* form. The Grand Knight and Financial Secretary must each sign the form and affix the Council Seal. If your council did not elect two delegates and two alternates, please so indicate in the appropriate space(s) on the *Certificate of Election* form.

Please mail a legible *Certificate of Election* Form to the STATE SECRETARY, as soon as possible, but no later than April 13, 2022, 30 days prior to the start of the Annual Meeting. Use this address:

Greg Mahoney, State Secretary – 9317 Ash Ave. SE, Snoqualmie, WA 98065-5077

As another reminder, your *Certificate of Election* form only refers to your confirmation as a delegate. You must select your own location with reliable internet connectivity. We suggest councils select a location where all delegates can be in one place with the same internet connection.

If you have any questions, please call me at (703) 969-1888 or email me at StateSecretary@kofc-wa.org. I am here to assist you.

Fraternally yours,

Gregory S. Mahoney

Gregory S. Mahoney
cc: State Officers, District Deputies
Enclosed: *Certificate of Election* Form